

AUBOURN AND HADDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 6th July 2011 in the Community Heritage Room Aubourn Clock Tower

The Chairman of the Parish Council welcomed everyone to the July meeting.

46/12/11 PUBLIC AND POLICE TIME

PCSO Czajkowski had sent a report that there was one crime in the village in the last month. This was a theft of money from an honesty box at the gateway of a property on Harmston Road. A resident from Haddington was in attendance and requested that if the Parish Council adopted the telephone box adjacent to her property she would maintain it. BT had informed the Council previously that due to low usage the telephone box and telephony would be removed and the decision had been made again in May 2011 not to adopt the box. The Council responded that it would look into the technicalities of adopting the box and bring the information back to the meeting in September. On the green at Haddington, the Access Only sign had not been replaced following a collision and a traffic cone was covering the hole where the sign was sited. The member of the public then left the meeting.

47/12/11 APOLOGIES FOR ABSENCE

There were no apologies.

48/12/11 PRESENT AT THE MEETING

Cllrs. Mrs. P. Woodman MBE, G. Phillips, D. Knott, Mrs. N. Wetherill, M. Coulson, District Councillor Sue Howe and the clerk.

49/12/11 DECLARATIONS OF INTEREST

Cllr. Mrs Woodman declared a prejudicial interest at item 10.3 – Finance Payment of Accounts.

50/12/11 MINUTES OF THE LAST PARISH COUNCIL MEETING & MATTERS ARISING

The minutes of the last Parish Council meeting were agreed and signed as a true record.
1. Minute 39/10/11 – Replacement of Seat on Royal Oak Lane. Cllr. Mrs Woodman reported that Chris Flannery at NKDC had not provided a report on whether the work to provide drives was going ahead. The clerk would chase this up.

51/12/11 DISTRICT COUNCILLORS REPORTS

District Councillor Mrs Howe reported that NKDC had continued to achieve a good recycling record with 53.1% of waste recycled in 2010-11 and with over £600,000 saved in landfill charges. Forthcoming events at the Hub, Whisby and R.A.F. Cranwell were mentioned together with the Armed Forces Week presentations at Sleaford and the commencement of the inspection period for NKDC's Financial Accounts. The next Parish Cluster meeting would be held on 11th July at Hill Holt Wood, Norton Disney. Cllr. Howe was thanked for her attendance and she left the meeting.

52/12/11 PLANNING

- 1) 11/0561 Hope House, Chapel Lane, Aubourn – demolition of part of retrospective wall to height of 1.8m and 1.2m. Cllr. Mrs Woodman reported that this proposal had now been granted permission following a decision at the Planning Committee at NKDC.
- 2) 11/0407 1 Blackmoor Road - Construction of all weather riding arena. Permission had been granted for this proposal.

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6th July 2011

53/13/11 CLOCK TOWER

1. Maintenance –
 - i) Clock - Cllr. Mrs Woodman reported that nothing further had been received from the Clock repairer. It was agreed that Cllr. Coulson would meet with Mr J Woodman to discuss possible clock repairs. Cllr Coulson offered to take over some of the clock maintenance duties.
 - ii) Lighting – Cllr. Mrs Woodman had visited Brant Broughton Heritage Room regarding wire lighting systems. Mrs Gwatkin agreed to provide details of the supplier and this information was still awaited.
 - iii) External Works – the pillar/buttress requires attention and further consideration is to be given to the repairs required.
2. Hall Hire documentation – A draft hire form was circulated to councillors and following a discussion, one amendment was agreed. The form is an addendum to these minutes.
3. Cleaning – it was agreed to seek a cleaner to clean the Community Heritage Room once a month. A notice would be placed in each of the boards at Aubourn and Haddington.
4. Poppy Tea Party – Sunday 12th June 2011
This event raised £177.25 and despite the inclement weather, over 50 visitors attended.
5. Equipment – it was agreed to look into the purchase of a further 1 or 2 fold up tables. The clerk would obtain the price before ordering.
A new gas cylinder for one of the heaters was required and the clerk would arrange for this to be changed. A vacuum cleaner was also required for the cleaner and Cllr. Coulson agreed to look into this.
Cllr. Mrs Woodman agreed to get further prices for some permanent posters for the display - A Board.
6. Book Exchange/Sale – Cllr. Knott had proposed holding a monthly book exchange and it was agreed by the Council that if this were to go ahead that a hire fee would be waived. Cllr. Knott agreed to look into this further in conjunction with the library visits and provide further information as to when it would commence, hopefully in the autumn.
7. Open afternoon and Heritage Open Days – Cllr. Wetherill and Knott agreed to cover the opening on 10th July. The booklet for advertising the Heritage Open weekend in September was in circulation and Aubourn was included. The theme for this event was Victorian Lincolnshire and it was hoped that some items of this era would be available for display. Further discussion on the opening arrangements would be agreed at the meeting in September.

54/13/11 HIGHWAYS MATTERS

1. Carriageway repairs – the poor condition of Butts Lane had been reported to LCC Highways and a site meeting had been arranged to discuss these issues on 19th July.
2. Outstanding Work - A letter would be sent to Alan Aistrop regarding the lengthy delay in moving the bollards on the green in Haddington, also in repairing what has become an unofficial lay-by in Butts Lane.

55/13/11 PARISH CLUSTER MEETING – MONDAY 11TH JULY

This had been mentioned by Cllr. Howe. The meeting was being held at Hill Holt Wood at 7pm and councillors were encouraged to attend.

56/13/11 WEBSITE

The website needed a review of information as some of it was out of date. The Council agreed to keep the website locally rather than using the LCC website facility. Cllr. Coulson agreed to undertake this task and update the pages accordingly. The clerk would assist in providing some updated contact details for some of the local groups.

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6th July 2011

57/14/11 FINANCE

1. Annual Audit of Accounts – the audit had been completed by the External Auditors and an advertisement to close the audit had been posted on the noticeboards.
2. Treasurers Report - the Treasurer's report was presented and the balance in hand was reported as follows: - Community Account - £2,279.17, Business Premium Account - £10,185.72 and Clock Maintenance Account - £2229.05. The Treasurers report was accepted.
3. Payment of Accounts
Cllr. Mrs Woodman declared a prejudicial interest.
The following accounts were approved, agreed by Councillors and cheques signed where required:-
D. Parker – Expenses £34.77 (Salary £522.80 and LCC Pension £172.25 paid through Standing Order on 1/7/11)
HMRC – Quarterly Employers Costs – 18.27
A. Ogg - Grass Cutting - £120.00
Staples - Colour Posters – (refund D Parker) - £10.90
Easy Internet Solutions – Annual Web Hosting Fee - £48.00
EON UK – Quarterly Lighting Maintenance - £160.06
Clement Keys – Audit Fee 2010-11 – £342.00
Royal British Legion – fundraised amount - £177.25
J. Woodman (refund) Cleaner - £20.00

58/14/11 CORRESPONDENCE

1. LCC – Minerals Waste Policy consultation – Cllr. G. Phillips agreed to complete questionnaire.
2. Newsletter EFW Facility – the council resolved to write to qualify the transport routes being used to access this facility.
3. LALC News
4. DirectLinc – information regarding a system for reporting community issues.
5. Clerks and Councils Direct.
6. NKDC Training event – 27th July 2011. Cllr. Wetherill agreed to attend the Code of Conduct training with the clerk at North Hykeham.
All correspondence would be circulated to Councillors.

59/14/11 ANY OTHER BUSINESS

1. Witham Valley Country Park – Cllr. Mrs Woodman had been contacted by Sara Atrill – Country Park Manager – regarding proposed signage to add to our existing village gateway signs. The Councillors reviewed the options available and agreed that their preferred sign was Option 1a – coloured lettering on a white background. Cllr. Mrs Woodman agreed to forward this information.
2. Clock Tower Graveyard – the lime tree at the entrance required pruning and the Council agreed that Cllr. Mrs Woodman could seek a price for this work to be undertaken.

60/14/11 DATE AND TIME OF THE NEXT MEETING

It was agreed to hold the next Parish Council meeting on Wednesday 7th September 2011 in the Community Heritage Room Aubourn Clock Tower.
The meeting closed at 9.50pm.